

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, March 23, 2021 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:	Valerie Newton	Director
	Rolly Smith	Director
	Donna Jaunzarins	Director
	Cathy Kelly	Director
	Marcel DeMars	Director
	Belinda Schleier	Director
	John MacEachern	Director
	Peter Ruel	Director
	Isabelle Ouellet	Director
	Debbie Hardy	CEO
	Annie Janveau	Chief Nursing Officer
	J. Bourgoin	Director of Community Programs and Services
	Keisha Cannon	Abecedarian

Staff: Julie MacIntyre Executive Assistant/Finance Clerk

Absent: Dr. J. Park Chief of Staff

1. Call to Order

Mrs. Valerie Newton took the chair and called the meeting to order at 1904.

2. Certificate of Notice Circulated to all Directors

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

None to Report

4. Trustee Education

Mrs. Hardy outlined the Ministry proposed OHT integrated district networks for the Northwest Region.

5. Patient Story

Mr. Bourgoin shared a personal story with the Board of Directors that relates to anticipating news from physicians and how it can be stressful and sensitive for families. SMH has recommitted to focusing on delivering patient results in a more timely and sensitive manner.

6. Board Chair Report

No Report.

7. Chief of Staff Report

No Report

8. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs

- As we continue to call residents, it is noted many do not answer phone calls. A letter will be placed in each mailbox to ensure everyone is contacted. The same information will be placed on our website and on FB. To date, 612 consents are on file, over 1,000 residents 50 years and older have been offered vaccination and 89 have refused it. 54 of our most at risk have received two doses and 56 have received one dose. The new provincial guidelines have extended interim between

doses from 21 days to 16 weeks. Our next priority group in Phase One are individuals:

- Over 80 years of age and older
- Adult recipients of chronic home health care as determined by the LHIN
- Indigenous individuals 55 years and older.
- The next clinics will continue to vaccinate residents in 5 year segments until we get to 50 years of age. Should supplies of 100 or more vaccines be shipped, the vaccination team may consider hosting mass clinics off site.
- We are still awaiting the onsite training at the Cancer Center of the 2 nurses that have completed their theory portion.
- SMH has launched our new website and ongoing changes based on feedback will be incorporated as we develop the site.
- An initial meeting of NOSH and SMT to take place Mar 26th as the progression of OHT's is moving forward. Deb and Dr. Park will be on the meeting with representatives from NOSH.

Strategic Directive #2:

SMH will sustain outstanding quality and operations

- Efforts are underway to have vaccine clinics on a regular schedule to facilitate the coordination of staff and vaccine delivery. At this time, we continue to anticipate clinics of less than 100 patients at a time as we progress down the priority list.
- To further enhance the protection of our LTC residents, SMH will transition to twice weekly COVID testing for staff, visitors and essential care partners.

Strategic Directive #3:

SMH will be innovators in service and program delivery

- As more individuals reach out to obtain the COVID-19 vaccine, staff is finding innovative approaches in meeting their needs. For example, some residents prefer not to leave their home and staff has been known to drop off consent forms at their residence. Others have used known connections to pass on the information.

Strategic Directive #4:

SMH will become a magnet workplace

- A Nurse Manager has been hired and we expect her to join our staff early April.
- Efforts to recruit a physiotherapist for FHT support are ongoing. A recent review of openings on one site listed over 65 vacancies in Ontario.
- A posting for our dietitian's MAT leave has been posted and has generated some response.
- Efforts to recruit two full time physicians and additional locums continue.

9. Committee Reports

9.1. Governance Committee

No Report

9.2. Finance and Audit Committee

The February financial statements were reviewed by Ms. MacIntyre. She advised that at the end of the January there was a surplus of \$116,399.00.

The following resolution was tabled for approval;

MOVED BY: J. MacEachern
SECONDED BY: D. Jaunzarins

BE IT RESOLVED: That the Financial Statements for February, be approved as

presented.

CARRIED!

9.3. Executive Committee
No Report

9.4. Medical Advisory Committee

9.4.1 Regional Ordering Privileges

The following resolution was tabled for approval;

MOVED BY: P. Ruel
SECONDED BY: M. DeMars

BE IT RESOLVED: That as recommended by the MAC at their March 18, 2021 meeting the following professionals be granted Regional Ordering privileges up to December 31st, 2021.

See Attached List

CARRIED!

9.4.2 Courtesy Privileges

The following resolution was tabled for approval;

MOVED BY: C. Kelly
SECONDED BY: R. Smith

BE IT RESOLVED: That as recommended by the MAC at their March 18, 2021 meeting the following professional be granted Associate privileges up to December 31st, 2021.

Dr. Ellen Melton TBRHSC

CARRIED!

10. New Business

10.1 Seletpath

The following resolution was tabled for approval;

MOVED BY: R. Smith
SECONDED BY: J. MacEachern

BE IT RESOLVED: That Santé Manitouwadge Board of Directors approves the Seletpath 3 month employee benefit premium holiday.

CARRIED!

10.2 2020-21 HIRF Extension – reviewed by Board members.

10.3 2021 HSAA Extension Agreement – reviewed by Board members.

10.4 2021 MSAA Extension Agreement – reviewed by Board members.

10.5 Hospice Renewal Agreement – reviewed by Board members.

10.6 LTC Inspection Report– reviewed by Board members.

10.7 Utility Charts– removed from agenda.

10.8 Agenda – Quality Addition – Mrs. Hardy informed the Board of Directors that the Quality Reports will be an agenda item going forward.

11. Other Business

12. Correspondence

12.1 COVID Funding 21-22 – Mrs. Hardy informed the Board that SMH will be receiving funding for the COVID Assessment Centre for the 2021-2022 fiscal year.

12.2 QIP 21/22 – Mrs. Hardy informed the Board that the QIP has been cancelled for the 2021-22 fiscal year.

12.3 Transfer Order Notice – Mrs. Hardy informed the Board that LHINS will begin transferring into the Ontario Health Teams effective April 2021.

13. Consent Agenda Items

Approval:

- a. Minutes of Board of Directors Meeting held: March 2, 2021

MOVED BY: B. Schleier
SECONDED BY: P. Ruel

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held: March 2, 2021 with amended changes.

AND BE FURTHER RESOLVED:

MOVED BY: M. DeMars
SECONDED BY: I. Ouellet

That the following items be received:
Minutes of the Medical Advisory Committee held February 18, 2021:

CARRIED!

14. In Camera

The following resolution was tabled for approval;

MOVED BY: M. DeMars
SECONDED BY: J. MacEachern

BE IT RESOLVED: That we move to an In-Camera session at 2012 and that Mrs. Janveau and Mrs. Hardy be requested to attend.

CARRIED!

15. Place and Time of Next Meeting – April 27, 2021 at 1900.

MOVED BY: R. Smith
SECONDED BY: C. Kelly

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé Manitouswadge Health be held on Tuesday, April 27th 2021 in the Judith C. Harris Boardroom/Virtual.

CARRIED!

16. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY:

D. Jaunzarins

BE IT RESOLVED:

That this meeting be adjourned.

Mrs. Newton thanked everyone for attending and the meeting adjourned at 2037 hours.

17 For the Good of the Board

Debbie Hardy, CEO

Valerie Newton ,Board Chair